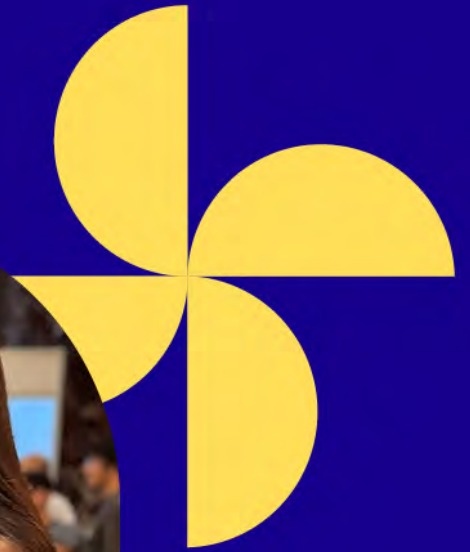




Times
Higher
Education



EXHIBITOR MANUAL AFRICA

2024

✦ GHANA

✦ KENYA

Dear Exhibitor,

This manual has been designed to help you make your final preparations for participation in the Talk Global Study Fairs as successful as possible and to book any additional services you may require. Talk Global Study Fairs consist of the Africa Education Fairs in Ghana, Kenya, the Africa International Schools Forum & Workshop and the High School visits in Nairobi & Accra.

You will be able to enter essential information about your institution, book hotels or stand assistants for the Talk Global Study Fairs and the High School visits in Nairobi and Accra. For the fairs, you will also be able to book seminars and panel printing via the [BMI Exhibitor Information System \(EIS\)](#).

Please note that October 18th is the final day for submitting information in the EIS. After this date, extra services will still be available but will incur an additional 50% charge on their regular prices.

ORGANISER AND CONTACT INFORMATION

If you have any questions or require any special assistance, please do not hesitate to contact us.

Ms Priscilla Gomes | Senior Event Director

E-mail: priscilla@bmiglobaled.com

Phone: +44 172 7627 867

Ms Joana Lauro | Workshop & Events Manager

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Organisers



Global Partner



Official Rankings



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1. EVENT GENERAL INFORMATION IN GHANA, KENYA AND NIGERIA

TRAVEL INFORMATION

Currency in Kenya: The currency in Kenya is the Kenyan shilling (KES). Please visit bit.ly/3xwuJ1G to see updated exchange rate information.

Currency in Ghana: The currency in Ghana is the Ghanaian Cedi (GHS). Please visit bit.ly/4eRSVvZ to see updated exchange rate information.

Visa & Vaccines: Exhibitors are advised to check the latest visa requirements for travelling to Ghana, Kenya with the embassy and/or consulate in their home country and be aware of all entry requirements. If you require a visa invitation letter, please send an email to joana@bmiglobaled.com with the name of your institution, the full name of the participant/s (as per the passport), job title, and the passport number of the participant/s.

Airport Pickup: BMI does NOT offer pick-up services. If you require airport pick-up, please contact the official hotels directly. Hotel information is on pages 5 and 6 of this manual.

THE EXHIBITOR INFORMATION SYSTEM (EIS)

The **EIS** is the BMI online [Exhibitor Information System \(EIS\)](#) where you, as an exhibitor, can input all the information we require to help make your participation as successful as possible.

In the **EIS**, you will be able to:

- Enter your institution's profile for entry into the Official Catalogue, which is e-mailed to all pre-registered visitors.
- Enter your logo, and the type of courses, languages and areas your school offers - this will be displayed on the official event's website on your profile.
 - Kenya: <http://fairs.timeshighereducation.com/kenya>
 - Ghana: <http://fairs.timeshighereducation.com/ghana>

- Tell us the flag and the name you would like displayed above your stand, on the fascia board.
- Order an assistant for your stand to help at your stand or request a seminar.
- Order full-colour panel printing for your stand.
- Book an advertisement in the show catalogue. Please [click here](#) to see a sample of a show catalogue, from another event.
- Make hotel reservations at official and venue hotels in each city at discounted rates.
- Download shipping labels and provide us with tracking information for your shipment.

Please complete each online section in the Exhibitor Information System (EIS) by October 18th. After this date, extra services may be available but will incur an additional 50% charge on the regular prices.

HOTEL BOOKING

The hotels and preferential rates are on the next page. All hotel reservations can be booked through the [Exhibitor Information System \(EIS\)](#) with a valid credit card. The payment will be made directly to BMI.

Any changes to your reservation, including cancellations, will only be accepted one month before your scheduled arrival and submitted via email to joana@bmiglobaled.com. If you are not staying in one of the BMI official hotels, please enter your hotel and contact number in case of emergency on the hotel page of the EIS.

For earlier check-in or check-out after our blocked dates, please contact joana@bmiglobaled.com to check availability and rates.

VENUES, TIMETABLE, STUDENT WEBSITE & OFFICIAL HOTELS

EVENT DATES, HOURS & URL	EVENT VENUE	HOTEL ACCOMMODATION
<p>AFRICA INTERNATIONAL SCHOOLS FORUM & WORKSHOP</p> <p>NAIROBI - KENYA</p> <p>Tuesday 5th and Wednesday 6th November</p> <p>Event Time: 1st Day Meetings: 09:30 to 16:30 2nd Day Meetings: 10:00 to 17:00</p>	<p>WORKSHOP Hyatt Regency Nairobi Westlands</p> <p>38 Muthithi Road, Westlands Tel: +254 203 631 234 Room: Regency Ballroom</p> <p>Cocktail and Dinner District Room Cocktail & Dinner: 19:00 to 22:00</p>	<p>Hyatt Regency Nairobi Westlands</p> <p>38 Muthithi Road, Westlands Tel: +254 203 631 234</p> <p>SGL: US\$ 260 DBL: US\$ 270 Inclusive of breakfast and taxes</p> <p>Check in: 2pm</p> <p>PAID DIRECTLY TO BMI</p>
<p>HIGH SCHOOL VISITS NAIROBI</p> <p>Thursday 7th November Departure from the lobby.</p> <p>Time to be confirmed.</p>	<p>SCHOOLS TO BE ADVISED</p>	
<p>TALK GLOBAL STUDY FAIR NAIROBI - STUDENT FAIR</p> <p>Saturday 9th and Sunday 10th November Set Up: 12:00 to 14:00 Event Time: 14:30 to 18:00</p> <p>Student promotion website: http://fairs.timeshighereducation.com/kenya</p>	<p>Hyatt Regency Nairobi Westlands</p> <p>38 Muthithi Road, Westlands Tel: +254 203 631 234</p> <p>Room: Regency Ballroom</p>	

VENUES, TIMETABLE, STUDENT WEBSITE & OFFICIAL HOTELS

EVENT DATES, HOURS & URL	EVENT VENUE	HOTEL ACCOMMODATION
<p>TALK GLOBAL STUDY FAIR ACCRA - STUDENT FAIR</p> <p>Tuesday 12th November</p> <p>Set Up: 13:30 to 15:30 Event Time: 16:00 to 19:30</p> <p>Student promotion website: http://fairs.timeshighereducation.com/ghana</p>	<p>Accra Marriott Hotel</p> <p>Liberation Road, Airport City Tel: +233 302 738 000</p> <p>Room: Nkrumah Ballroom</p>	<p>Accra Marriott Hotel</p> <p>SGL: US\$ 330 DBL: US\$ 340 Inclusive of breakfast and taxes</p> <p>Check in: 3pm</p>
<p>HIGH SCHOOL VISITS ACCRA</p> <p>Wednesday 13th November Departure from the lobby.</p> <p>Time to be confirmed.</p>	<p>SCHOOLS TO BE ADVISED</p>	<p>PAID DIRECTLY TO BMI</p>

*Rooms in all hotels must be paid to BMI directly and the above rates include all taxes and fees. BMI will charge for your accommodation to the credit card provided in the EIS.

2. OPTIONAL SERVICES

- **TRANSLATORS / STAND ASSISTANTS:** These have proved very popular for institutions that do not have personnel who speak the local language (English). They are also invaluable for institutions only sending one person, as you will have an extra person to help during the peak periods and allow staff to take breaks without missing potential enquiries.

Translators or stand assistants can be arranged at a rate of US\$ 130 per day or - US\$ 260 for both days. If you are interested in ordering a translator, please order through the [EIS \(Extra Services Section\)](#).

- **AV EQUIPMENT RENTAL:** To receive a quote, please send an email with all the information to joana@bmiglobaled.com.
- **INTERNET:** The Internet is included in all venues. Please approach a member of the BMI staff during the set-up and ask for the network details. Please remember to bring a travel adaptor or plug converter.

3. BRANDING YOUR INSTITUTION

- **SEMINARS:** The 30-minute seminars present institutions with a unique opportunity to promote their programs to a mass audience. They are designed to inform the students, parents and executives about the institutions, courses and countries represented at the fairs.

The following items are provided: a laptop, projector and screen, microphone and speakers in the seminar room. All seminars can be ordered using the [EIS \(Extra Services Section\)](#) and are subject to availability. The price for a seminar in each city is US\$ 700 (subject to availability).

- **CATALOGUE ADVERTISING:** A catalogue is emailed to all pre-registered guests and visitors to the fairs, and widely promoted in our social media accounts.

We recommend that you enhance your free listing with an appropriate advertisement, which will have a greater impact on your presence at the fairs and will continue to promote your institution after the event. If you want to book advertising in the catalogue, please do it through the [EIS \(Required Information Section\)](#).

Your advertising material should be sent to joana@bmiglobaled.com in PDF Format, High Resolution 300 dpi, before **18th October 2024**.

SPACE	SIZE	PRICE
Half Page	21 cm (w) x 14.85 cm (h)	US\$ 1,200
Full Page	21 cm (w) x 29.7 cm (h)	US\$ 2,400
Inside Front Cover	21 cm (w) x 29.7 cm (h)	US\$ 3,500
Back Cover	21 cm (w) x 29.7 cm (h)	US\$ 4,000
Double Page	42 cm (w) x 29.7 cm (h)	US\$ 4,480

4. EQUIPMENT PROVIDED FOR THE AFRICA FAIRS

STAND CONSTRUCTION

Equipment provided: Each stand will be supplied with 1 table and 2 chairs; 1 electricity point, 2 spotlights and 1 fascia (name) board above each stand. Corner sites will be open to the aisles with fascia overhead. If you require additional furniture, please email joana@bmiglobaled.com and we will contact the stand construction company and obtain a price for the additional items required. Please remember to bring a travel adaptor or plug converter as we don't provide them.

Unless it is a corner stand, your stand comes fully fitted with 2 side walls and a back wall. Please [click here](#) for further information and a layout diagram of the stand.

Panels: Double-sided tape or similar may be used but must be removed by exhibitors at the end of the exhibition. Under no circumstances must anything be nailed, screwed, glued or painted onto the panels or metal framework of the stand. **All damage will be charged to the exhibitor.** All stands must be clean and ready 30 minutes before the opening of each event. No packing materials or goods will be allowed inside the hall after that time. Please keep in mind that panels are 0.95 metres wide x 2.40 metres tall.

FULL-COLOUR GRAPHICS FOR YOUR STAND

You may have seen many institutions at recent fairs decorate their stands with full-colour graphics printed directly onto the stands. This not only looks very attractive and attracts many more visitors to the stand but also avoids the need to carry or ship display material and spend time decorating the stand.

International institutions usually ship expensive stand displays or bring them when they travel to the event. Normally, they do not know local suppliers who often cannot issue proper receipts or only accept payment in local currency.

BMI has therefore negotiated with suppliers in each city so that you may take advantage of having full-colour printed panels so that your stand is ready when you arrive. The cost for the panel printing is **US\$ 140 per panel** in each city. This service can be ordered online, using the [EIS](#).

The characteristics of the panels are the following:

- Each panel is 0.95m wide x 2.40m tall - The artwork should be exactly this size
- PDF Format
- High Resolution 100 DPI
- You must send a different file for each panel by email to joana@bmiglobaled.com
- No corrections can be made once we receive the files for printing.
- **Deadline:** 18th October 2024

You can see some typical examples of panel-printed stands [here](#).

GDPR AND THE BMI SMART SCAN APP

Lead management and particularly the contact information you collect at education fairs are crucial components of any student recruitment campaign.

The BMI SmartScan App allows you to collect detailed student information in real-time. With one touch, you will access the name and full contact details of the student, as well as key information including which course and country the student is interested in and the date they plan to begin their course abroad. You will also be able to add comments and rate the lead. Your database will be ready for follow-up the moment you walk out the door of the fair.

The application is **free of charge** and is available at the Play and Apple Store. [Click here](#) to check if the app is compatible with your device. Full instructions on how to download and use the app can be found [here](#).

By collecting a student's data via the **BMI Smart Scan App**, your institution will receive all information provided by that specific student in the registration form which they complete before entering the fair. The fair registration form and the process are fully GDPR compliant.

All visiting students and parents are informed that by allowing an institution to scan them at the event, they are allowing you to collect their data for post-fair follow-up. This information is printed on the registration site, on the subsequent printed ticket they bring to the fair and on the visitor badge they receive at the entrance to the fair. If they do not wish to share their data, they should not allow you to scan their badge.

Once the student information is collected via the **BMI Smart Scan App**, your institution may use this data for fair and reasonable follow-up after the fair. However, for ongoing generic marketing communications, your institution must obtain explicit consent from the student as per GDPR data processing compliance rules and regulations.

By using the **BMI Smart Scan App** your organisation commits to act responsibly, treat this information under GDPR data processing guidelines and exonerate BMI for any misuse or data breaches that may occur from your follow-up or future marketing communication sent to visitors you have scanned at the event.

The privacy policy for the fair can be found [here](#). A few weeks before the event you will receive a document with full instructions on how to download and use the app.

IMPORTANT: Manual visitor data scanners will no longer be available to institutions as the scan is not GDPR compliant.

REGULATIONS

Cleaning and storage: Aisles and stands will be cleaned regularly throughout the event.

Insurance: Whilst we take every precaution to protect your property during the event, we are not responsible for any loss or damage, and we recommend that you arrange insurance cover for your travel and participation. You are also responsible for insuring against any legal liability incurred in respect of injury or damage to property belonging to third parties. In addition, you should protect your expenditure against abandonment and cancellation or curtailment of the event due to reasons beyond our control.

Security: Every reasonable precaution is taken to ensure the safety and security of personnel and equipment. The premises will be locked overnight, but we cannot accept responsibility whatsoever for any injury, loss, damage or consequential losses which befall your personnel or their property. BMI recommends that valuables, particularly of a portable nature, are not left unattended on your stand.

5. SHIPPING INFORMATION

BMI highly recommends the services of Air Concepts, which is used by many educational institutions for shipping materials to international exhibitions worldwide. Air Concepts will pick up and ensure that your material is delivered directly to the fair venue. Please contact AIR CONCEPTS directly for rates and further instructions.

AIR CONCEPTS USA - Madison Colantrello or Megan Herbert

Address: 645 SE Central Parkway, 34994 - Stuart, FL – USA

Tel: +1 772 219 2525

madison@airconceptsusa.com / megan@airconceptsusa.com

You may also use one of the following methods to ship material:

1. We urge all exhibitors to bring all (or as much as possible) of their display and handout material with them when they travel to Ghana and Kenya
2. Exhibitors having local representative partners may wish to ship material directly to the representatives.
3. You may ship material directly to each city following the instructions below through DHL, Federal Express, UPS or any other major air courier company. **We do not recommend** TNT.
4. Please ensure that the air courier company you use has an official representative in Ghana and Kenya and that you have the contact details of the representative.

GENERAL INFORMATION

All shipped boxes should arrive no earlier than 10 days before each event at the delivery address provided on the label form.

The delivery address details and shipping labels for each city can be found in the EIS Shipping/Tracking section.

1. If you are not using the official shipping company, you must input all the information on how you shipped your material along with the airway tracking numbers into the [EIS](#) system. With this information, we can closely track your shipment and inform you if there are any problems during customs clearance. Please note that BMI or the designated parcel recipients are not responsible for any delays or complications that may arise during customs clearance.
2. The deadline for sending your tracking numbers and shipping information is 18th October 2024.
3. If we don't have the tracking numbers in the EIS by this date, we will not be able to help you with your shipping and you will need to contact your shipping provider directly to try and solve the problem. BMI staff will not be able to help you on the day of the fair.

If you do not follow the above recommendations exactly as explained, your material may be held up in customs, sent back, lost or destroyed.

It is essential that **the person who is travelling carries a copy of all the following information:**

1. Courier / Airway bill numbers for each box you have shipped.
2. How many boxes were sent and to which city.
3. Full contact details of the local handling/courier company in Ghana and Kenya and in your home country. If possible, obtain the mobile phone number of the shipping manager in your country and their contact in Ghana and Kenya.
4. We also suggest carrying a digital PDF of your material in case of any delay in your shipment, so we may be able to help you print it locally.

DIRECT SHIPMENT / AIR COURIER OPTIONS

If you prefer to send your materials through a courier company of your choice, **please carefully follow the instructions below when shipping material to [Kenya](#) and [Ghana](#).** Customs are extremely strict, and goods must be correctly sent. Please ensure your material is sent to the address on the shipping label.

INSTRUCTIONS	RULES
<p><u>KENYA</u> Each shipment (consignment) should not exceed the weight of:</p>	70 Kg
<p><u>GHANA</u> Each shipment (consignment) should not exceed the weight of:</p>	69.8 Kg (154 lbs)
<p>Avoid:</p>	Avoid packing USBs
<p>Be sure that your shipping company is aware that your institution is paying for the shipment and no money will be required on delivery.</p>	✓
<p>All shipments must read “Publication of no commercial value, for free distribution” on the content section of the airway bill.</p>	✓
<p>Do not ship display materials or any terms which are not printed matters like <u>shirts, pens, etc.</u></p>	✓
<p>Airway Bill should be accompanied by a Proforma Invoice, which states the content and value for customs. The value should not exceed an overall sum per shipment of:</p>	US\$ 200
<p>On the airway bill, the section: duties and taxes must be marked to indicate that these charges (if applied by customs) will be paid by the Sender.</p>	✓

INSTRUCTIONS	RULES
Send the material for each city to the person and addresses indicated on the Label Form available in the EIS. All materials will be placed on your booth and each box must clearly indicate :	<p align="center">Your Institution Name & The Event Name E.g. Kenya Education Fair</p>
Each shipment must be sent on a door-to-door basis with taxes and fees paid by the sender (if applicable).	<p align="center">✓</p>
Allow 2-3 days between each shipment as it may be treated as one shipment and will therefore put you over the limit of weight .	<p align="center">✓</p>

ADDRESSES FOR SHIPPING

If you are sending material for your participation in the fairs, you will be able to **download the shipping labels**, with the information of the venue where you must send your material.

You can also download the labels by clicking on the links: [Kenya](#) and [Ghana](#)

Please enter your tracking information in the EIS. We will closely track your shipment and inform you if there are any problems during customs clearance. BMI or the designated parcels' recipients are not responsible for any delays or complications that may arise during customs clearance.

IF YOU ARE PARTICIPATING IN MORE THAN ONE EVENT, YOU MUST SEND YOUR BOXES TO THE CORRECT LOCATION INDICATED FOR EACH EVENT.

ALL BOXES MUST BE MARKED CLEARLY WITH THE NAME OF THE EVENT AND WITH THE PRE-PRINTED SHIPPING LABEL ATTACHED TO THE BOXES.

If you are not using **AIR CONCEPTS** as your shipping company, make sure to use the shipping label files ([Kenya](#), [Ghana](#)).

The labels contain the address and contact information of the individuals designated to receive the boxes for each event.

Please ALWAYS use the pre-addressed labels provided.

6. PRINTING IN GHANA, KENYA

You may also choose to print your material in each of the cities, Nairobi and Accra and have it on your stand when you arrive. BMI currently translates and prints brochures for over 80 international institutions.

Printing in each of the cities, Nairobi or Accra, is usually higher, which will make savings in shipping costs, and avoid any customs issues, taxes or delivery problems.

If you are interested in printing locally, please fill out the form to request this service through the EIS, in the Printing Service section. We will then get back to you with a quotation or any additional information we may require.

The deadline for this service is 18th October 2024.

7. PRESS AND PR CAMPAIGN

An extensive press and public relations campaign will be conducted for the event in addition to the print, web and direct marketing campaigns.

Therefore, we are offering you the opportunity to receive extra promotion prior to the events in the media, at no extra charge. This will then be added to our event media pack, and we may contact you for additional information.

We would welcome information on any of the following subjects:

- Any new courses that you will be promoting.
- Details of courses that are unique to you.
- Any special promotions/discounts you may have during the fair.
- Names of any famous past or present students.
- Anything else you would like the media to know or that you feel may be of interest.

To submit information, please complete the online form with the above information by country of interest:

- [Kenya](#)
- [Ghana](#)

Deadline: 18th of October.

8. HIGH SCHOOL VISITS: NAIROBI & ACCRA

Taking place in Nairobi and Accra's top private high schools, the High School Visits will present you with the opportunity to meet senior students, parents and high school counsellors. The event is set up in a table and chairs format, where you may use a pop-up banner (maximum width 2 metres) behind your table, should you be travelling with one.

Specifically labelled boxes, sent to BMI at the official hotel in Nairobi and Accra for all the High School visits, will be loaded on the bus for you. Please use the correct shipping labels for [Kenya](#) and [Ghana](#) and remember to send all High School visit boxes to the respective official hotel of the city.

The event is limited to **ONE person only per institution** and transport is included to and from the official hotel in each city.

The final schedule with a complete tour guide will be sent to you one month before the visits.

9. AFRICA INTERNATIONAL SCHOOLS FORUM & WORKSHOP

The official hotel and venue for the workshop will be the Hyatt Regency Nairobi Westlands on the 5th & 6th of November in the Regency Ballroom.

FORUM & WORKSHOP FORMAT AND SETUP

Each participating institution is provided with a table and one chair. You may decorate your table in any way you wish but standing or portable displays are strictly prohibited during the workshop.

Second Participant: Unless you have booked space for two participants, your registration only entitles one person to participate in the workshop. There are no second-participant places available in this workshop as it is sold out.

ONLINE SCHEDULING SYSTEM (MARCOM CONNECT): You will receive your username and password for the Marcom eSchedule System on Monday 30th of September 2024. Please take time to update your profile and familiarise yourself with the system.

You will be able to start scheduling meetings from Monday 7th of October 2024.

The online system should be used to schedule all workshop appointments. Appointments made outside of the system will not be recorded and may result in conflicting meetings.

Please keep in mind that the Marcom eSchedule system will close on Monday 28th of October 2024. After that date, you will only be able to request/book additional appointments at the workshop at the BMI desk. Appointments **must not** be booked directly with other participants.

INTERNET: Free Internet is provided in the workshop room for all participants. Extension cords will be available but please remember to bring a travel adapter or plug converter.

NETWORKING COCKTAIL RECEPTION & DINNER

There will be an informal networking cocktail reception and dinner on the **5th of November**. This is only open to delegates taking part in the workshop on 5th & 6th November. If you wish to invite a guest or colleague who is not registered to participate in the workshop, there is an additional cost of US\$ 350 per guest.

FORUM & WORKSHOP HANDBOOK

There are two handbooks. There is an Event Handbook given to all the counsellors which contains details about your institution and all the other participating international education institutions. The Event Handbook is the only guide to the event and is constantly referred to by the participating counsellors during the event. They also retain it for future reference.

Your Profile: Every participating international education institution will have a listing in the Official Event Handbook for High Schools. The listing includes your institution's name, address, website, telephone numbers, and a 200-word profile of your institution. We require a passport-style photograph of your participating representative (or representatives if you have booked a second representative for your institution) as well as a high-resolution colour jpeg logo of your institution. This will appear alongside your institution profile in the Handbook.

Please use the [ONLINE FORM HERE](#) to send the following information:

- 200-word institution profile
- Your institution logo
- The participant(s) photo (please label the file with the full name of each participant)

Once the Marcom eSchedule Pro system is open, you can check and update your institution profile. Please make sure you review and update your profile in the Marcom eSchedule Pro system, as this is the same information that will be published in the handbook given to all the High School counsellors.

FORUM & WORKSHOP AGENDA

DATE	TIME	PROGRAM
TUESDAY 5 th Nov	09:00 - 09:30	International Institutions Registration
	09:40 - 10:00	Meeting 1
	10:05 - 10:25	Meeting 2
	10:30 - 10:50	Meeting 3
	10:50 - 11:05	Refreshment Break
	11:05 - 11:25	Meeting 4
	11:30 - 11:50	Meeting 5
	11:55 - 12:15	Meeting 6
	12:20 - 12:40	Meeting 7
	12:40 - 13:50	Networking Lunch
	13:50 - 14:10	Meeting 8
	14:15 - 14:35	Meeting 9
	14:40 - 15:00	Meeting 10
	15:05 - 15:25	Meeting 11
	15:25 - 15:40	Refreshment Break
	15:40 - 16:00	Meeting 12
	16:05 - 16:25	Meeting 13
19:00 - 22:00	Networking Cocktail Reception & Dinner	
WEDNESDAY 6 th Nov	9:30	Hall opens
	10:10 - 10:30	Meeting 14
	10:35 - 10:55	Meeting 15
	11:00 - 11:20	Meeting 16
	11:20 - 11:35	Refreshment Break
	11:35 - 11:55	Meeting 17
	12:00 - 12:20	Meeting 18
	12:25 - 12:45	Meeting 19
	12:50 - 13:10	Meeting 20
	13:10 - 14:25	Networking Lunch
	14:25 - 14:45	Meeting 21
	14:50 - 15:10	Meeting 22
	15:15 - 15:35	Meeting 23
	15:35 - 15:50	Refreshment Break
	15:50 - 16:10	Meeting 24
	16:15 - 16:35	Meeting 25
	16:40 - 17:00	Meeting 26
17:00	WORKSHOP ENDS	

**This schedule is subject to change*

Your final event schedule which contains all your meetings will be printed and given to you at registration - so you do not need to print it in advance.



International Education Professional Certificate

Looking to enhance your professional skills within the education sector?

The IEPC is a professional development programme created to empower international educators, from early career to senior, established professionals.

Brought to you by



Accelerate your learning today!

Enrol now

