



SHIPPING LABELS

INSTRUCTIONS

PLEASE USE OUR PRE-ADDRESSED LABELS PROVIDED ON THE FORMS BELOW.

Please type in CAPITALS and paste the labels below in a visible area in each box, for each city. It is VERY important to put the name of your institution on the LABEL. Upon despatch, this information should be emailed to fiorella@bmiglobaled.com
This is the only way we are able to track your shipment and help you should problems arise.

VERY IMPORTANT!

ENSURE THE SECTION ON THE AIRWAY BILL REFERRING TO DUTIES AND TAXES IS MARKED to indicate that these charges, if applied by customs, will be paid by the sender. If you do not do this, your material may be held or sent back; **ON THE CONTENT SECTION OF THE AIRWAY BILL, THE SHIPMENTS MUST READ** "Publication of no commercial value, for free distribution" or "Publicación sin valor comercial, para distribución gratuita".

All boxes should arrive at least 10 days before each fair at the delivery address provided HERE. The deadline for sending your tracking numbers and shipping information is **September 20th**. If we don't have the tracking numbers by this date we will not be able to help you with your shipping and you will need to contact your shipping provider directly to try and solve the problem. BMI staff will not be able to help you on the day of the fair.

Please note we will NOT be able to receive boxes for Quito and Guayaquil fairs due to customs restrictions. We highly recommend institutions to print in country. BMI can provide this service

NAME OF YOUR INSTITUTION AND COUNTRY:

SHIPPING ADDRESS TO PANAMÁ CITY

PANAMÁ CITY
HARD ROCK HOTEL PANAMA
MEGAPOLIS
ATT: MARIA LOURDES PEREZ
Gerente de Eventos y Grupos, Nivel
M1, Oficinas de Banquetes
(EXPO-ESTUDIANTE Septiembre 29)
Avenida Balboa, Boulevard El Hayek,
frente a Multicentro
Ciudad de Panamá, Panamá
Tel: + 507 294 4179

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EXPO-ESTUDIANTE

BOX # _____ OF _____

NAME OF YOUR INSTITUTION AND COUNTRY:

SHIPPING ADDRESS TO CALI

CALI
Hotel Spiwak Cali
ATT: ELIANA RESTREPO/
DANIELA MEDRANO
(EXPO ESTUDIANTE/Octubre 1)

Avenida 6D 36N-18 Chipichape
Shopping Mall - Cali, Colombia
C.P 760046
Tel:+57 2 395 9999

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BOX # _____ OF _____

NAME OF YOUR INSTITUTION AND COUNTRY:

SHIPPING ADDRESS TO MEDELLÍN

MEDELLIN

**Novotel Medellin El Tesoro ATT:
ZULLY BIBIANA FONTECHA (Jefe
de Compras)**

**(BMI EXPO-ESTUDIANTE
OCTUBRE 03)**

Carrera 25a # 1 a Sur 45 Medellín-
C.P. 050021-Colombia

Tel: +57 4 6052562

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BOX # _____ OF _____

NAME OF YOUR INSTITUTION AND COUNTRY:

SHIPPING ADDRESS TO BOGOTA

BOGOTA
HILTON BOGOTA HOTEL
ATT: KAREN MANTILLA
(Sales Manager)
(BMI EXPO-ESTUDIANTE
OCTUBRE 05&06)
Carrera 7 # 72-41, Bogotá,
Colombia C.P. 111311
Tel: +57 1 6006100

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NAME OF YOUR INSTITUTION AND COUNTRY:

SHIPPING ADDRESS TO LIMA

LIMA

**COUNTRY CLUB LIMA HOTEL
ATT: GUSTAVO RAEZ / DENNIS
GUERRERO
Logistics**

(EXPO-ESTUDIANTE Octubre 12&13)
Calle José Granda 127- San Isidro -
Lima 27 – Perú
Tel: +51 1 611 9000

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FOLLETOS EDUCATIVOS - SOLO PARA EXHIBICION

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