

#### **INSTRUCTIONS**

#### PLEASE USE OUR PRE-ADDRESSED LABELS PROVIDED ON THE FORMS BELOW.

Please type in CAPITALS and paste the labels below in a visible area in each box, for each city. It is VERY important to put the name of your institution on the LABEL. Upon dispatch, this information should be entered in the EIS, in the shipping section. This is the only way we can track your shipment and help you, should problems arise.

**PLEASE NOTE** that there are <u>different labels</u> for each event - <u>please send the materials separately</u> using the specific label. Although the addresses may be the same, <u>it is very important to specify which box is for which event</u>.

#### **VERY IMPORTANT!**

**ENSURE THE SECTION ON THE AIRWAY BILL REFERRING TO DUTIES AND TAXES IS MARKED** to indicate that these charges, if applied by Customs, will be paid by the **sender**. If you do not do this, your material may be held or sent back.

All boxes should arrive at least 10 DAYS before each fair at the delivery address provided below. The deadline for inputting the tracking numbers and shipping information is 1 September 2025.

If we don't have the tracking numbers by this date we will not be able to help you with your shipping, and you will need to contact your shipping provider directly to try and solve the problem. BMI staff will not be able to help you on the day of the fair.

## **JAKARTA HIGH SCHOOL VISITS**

PULLMAN JAKARTA CENTRAL PARK

Podomoro City Jl. Let. Jend. S. Parman Kav. 28, 11470 Jakarta, Indonesia

Tel: + 62 21 2920 0088

**ATTN: MS. Intan Rahmawati** 

Sales Manager

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Box # of

#### **INDONESIA EDUCATION FAIR - JAKARTA**

PULLMAN JAKARTA CENTRAL PARK

Podomoro City Jl. Let. Jend. S.

Parman Kav. 28, 11470 Jakarta,

Indonesia

Tel: +62 21 2920 0088

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**ATTN: MS. Intan Rahmawati** 

Sales Manager

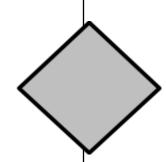
### **HANOI HIGH SCHOOL VISITS**

PULLMAN HANOI 40 Cat Linh Street, Dong Ha District, Hanoi, Vietnam

Tel: +84 24 3733 0688

ATT: MS. LE THI HOANG YEN

**Sales Executive** 



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### **VIETNAM EDUCATION FAIR - HANOI**

PULLMAN HANOI 40 Cat Linh Street, Dong Ha District, Hanoi, Vietnam

Tel: +84 24 3733 0688

**ATT: MS. LE THI HOANG YEN** 

**Sales Executive** 

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## **VIETNAM EDUCATION FAIR - HCMC**

Saigon South Residences, Xã Phước Kiển, Huyện Nhà Bè, Hồ Chí Minh, Vietnam

Tel: +84 96 879 7439

**ATT: Ms. Dang Le Bich Tram** 

**Senior Sales** 

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#### **HCMC HIGH SCHOOL VISITS**

SOFITEL SAIGON PLAZA

17 Lê Duẩn Boulevard, District 1,

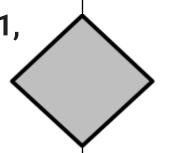
Hồ Chí Minh City 070000,

**Vietnam** 

Tel: +84 28 3824 1555

ATT: Mr. Nguyen Phi Pha

**Assistant Sales Manager** 



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